



Land Development Division  
(864) 467-4610

Permit No. \_\_\_\_\_

## PRE-DESIGN REGISTRY FORM

Date of Meeting: \_\_\_\_\_ Complaint/NOV No. \_\_\_\_\_ P/D Letter: \_\_\_ Yes \_\_\_ No

Project Name: \_\_\_\_\_

Tax Map No: \_\_\_\_\_ SAC No. (if applicable): \_\_\_\_\_

Site Address: \_\_\_\_\_ Within Municipality: \_\_\_ Yes \_\_\_ No Which one? \_\_\_\_\_

Primary Permittee Name: \_\_\_\_\_

Office/Daytime No: \_\_\_\_\_ Mobile No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Property Owner Name (if different from Primary Permittee Name): \_\_\_\_\_

Name of Engineer Firm: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Engineer Name: \_\_\_\_\_

Office No: \_\_\_\_\_ Ext: \_\_\_\_\_ Mobile No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Email Address: \_\_\_\_\_

(above portion to be completed by Engineer and/or Owner of Record)

### Please bring the following to the meeting:

- GIS map with appropriate scale to view potential off site impacts or area of concerns.
- Map should include existing contours, adjoining parcels, boundary of project/parcel, existing roads/buildings, ponds, lakes, existing and blue line streams.
- Project layout or outline of scope of work which identifies potential stormwater management features.
- TMDL/303d Information and Map for site.
- Design Professional will:
  - Field visit of the site to understand existing site conditions.
  - Review project files for critical information if part of a previously permitted project or larger common plan.
  - Come to the meeting prepared to explain how they will address in their design the three major elements of permit compliance
    - Peak Rate Attenuation
    - Sedimentology
    - Post Construction Water Quality
    - Identify potential areas of off site impacts
    - Explain what parts of the site will require the most attention to meet the requirements.

**Present at Pre-Design Meeting** (for official use only):

Plan Reviewer Name: \_\_\_\_\_

Name of Engineer Representative: \_\_\_\_\_

Name of Project Owner: \_\_\_\_\_

Other Attendees: \_\_\_\_\_

**Type of Development and Permit Type :**

Residential: Single-family     Linear (Roads, utility lines, etc.)     Industrial     Other: \_\_\_\_\_

Residential: Multi-Family     Site Preparation (no new impervious)     Institutional     Single Lot: \_\_\_\_\_

Multi-use: (commercial & residential)     Planned Development     Commercial     Multiple Lots: \_\_\_\_\_

Cluster Development     Cursory Review

Part of a Larger Common Development (County definition)     Part of a Larger Common Development (SCDHEC definition)

Issuance of a Notice of Violation to Comply     Yes     No    Date of Violation: \_\_\_\_\_    Date for which Plans must be submitted to this office: \_\_\_\_\_

\*\* Please note: additional fee of **\$500.00** (*unauthorized Land Disturbance Activity Fee*) will be added to the Plan Submittal Fee.

**Key Elements to Address:**

Sedimentology during construction – 80% trapping efficiency;

Phased sediment and erosion control     Yes     No

Will the project be **phased** or **sequenced**?    Circle one

Will site be mass graded?     Yes     No    If yes, estimated disturbed area? \_\_\_\_\_    Total Area (acreage): \_\_\_\_\_

Peak Rate (2, 10, 25 year storms and pass 100 year storm)

100 year plus 1 foot elevation analysis for drainage systems that carry 50-150 cfs

Discharge velocities reduced to non-erosive flows

Downstream impact and peak flow analysis (10% of total basin)

Outfall stability / impacts / easements

Retain natural swales, runoff conduits, buffers where practicable

Review of Existing Drainage Patterns verses Proposed Drainage Patterns

Post Construction Water Quality BMPs

- ◆ Storm Water Management Facility Maintenance Agreement must be recorded before issuance of Grading Permit
- ◆ New language requirements for notes on Final Plat and Storm Water Plans

"As owners of property which is designed to drain to a particular storm water management facility in any phase of development in \_\_\_\_\_ Subdivision, each property owner shall be equally responsible for inspection, maintenance, and repair of that storm water management facility to which their lot is designed to drain in \_\_\_\_\_ Subdivision, as shown / found on the approved storm water plan for \_\_\_\_\_ Subdivision and / or recorded storm water management facility maintenance agreement Instrument # \_\_\_\_\_, Dated \_\_\_\_\_. This is in the absence of a Homeowner's or Property Owner's Association."



# Type of Submittal/Application Fees

**\*\* This fee is to be determined by the LDD Plan Reviewer at the time of the Pre-Design Meeting.**

- Residential Lot Plan - \$400.00  
Residential Lot Plan Land Disturbance Fee - \$140.00 per disturbed Acre  
Remediation Fee - \$150.00 per disturbed Acre (this has to be a separate check from the amount due at submission – You will be notified by fax when this is to be submitted)
- Engineer Minimum Fee - \$500.00  
Engineer Minimum Land Disturbance Fee - \$140.00 per disturbed Acre  
Remediation Fee - \$150.00 per disturbed Acre (this has to be a separate check from the amount due at submission – You will be notified by fax when this is to be submitted)
- Plan Submittal Fee - \$1,000.00 (2 year) or \$3,500.00 (5 year)  
Plan Submittal Land Disturbance Fee - \$140.00 per disturbed Acre  
Remediation Fee - \$150.00 per disturbed Acre (this has to be a separate check from the amount due at submission – You will be notified by fax when this is to be submitted)
- Notice of Violation (unauthorized land disturbance activity) - \$500.00
- Subdivision/Road Review - \$1,500.00
- More than 50 lots - \$18.00 per **each** additional lot
- Type 1 Modifications to Plans - \$1,000.00  
(Significant changes that requires more than 3 hours of field and plan assessment such as: detention pond design with calculations, pipe conveyance system size types, or watershed impacts)  
Land Disturbance Fee - \$140.00 per disturbed Acre  
Remediation Fee - \$150.00 per disturbed Acre (this has to be a separate check from the amount due at submission – You will be notified by fax when this is to be submitted)
- Type 2 Modifications to Plans - \$400.00  
(Minimal changes that requires less than 3 hours of field investigations and plan review services)  
Land Disturbance Fee - \$140.00 per disturbed Acre  
Remediation Fee - \$150.00 per disturbed Acre (this has to be a separate check from the amount due at submission – You will be notified by fax when this is to be submitted)
- Permit Renewal - \$1,900.00 (2 year permit)
- Permit Renewal - \$4,400.00 (5 year permit)
- SCDHEC Cursory Compliance Review - \$1,000.00
- Inactive Permit needing to be Re-activated - \$1,000.00
- Revision to an Approved Summary Plat - \$125.00
- Variance or Waiver Request - \$375.00
- Concept Approval - \$325.00 (a concept submittal is required if “non-standard design manual” approaches are being proposed for the development)  
**Please note:** A concept review fee is paid at the time of the consideration for review and prior to the official submittal plan review. If the concept plan is approved and the use of innovative LID’s are incorporated into the construction plan submitted as a part of the official submittal for permitting, the concept fee will be deducted from the plan submittal fee.

**A concept review is not to be confused with a Pre-Design Meeting.**