



GREENVILLE COUNTY, SOUTH CAROLINA
 STORMWATER MANAGEMENT/SEDIMENT CONTROL PLAN
LAND DISTURBANCE PERMIT - SIMPLIFIED APPLICATION FORM
 USED FOR: ONE (1) ACRE OR LESS & GENERATING LESS THAN ONE (1) CFS

Revision Date: 2/25/2016

Plan Review Fee Amount: \$500.00. Unauthorized Land Disturbance Fee: ___ Yes ___ No **If yes, additional fee is: \$500.00; this will be added to your Plan Review Amount. Remediation Fee Amount: _____ Total Fee(s): _____**

(*Note: Remediation Fee is \$150.00 per disturbed acre. This fee is a monetary performance guarantee for every new development. This guarantee will provide assurance that all exposed soil surfaces will be stabilized in the event a development discontinues.

Date: _____ Project/Site Name: _____ Tax Map No. _____

Site Address: _____

Jurisdiction: ___ Unincorporated or City Limits of: ___ Fountain Inn ___ Mauldin ___ Simpsonville ___ Travelers Rest

Permit No. _____ Building Permit No. (if known): _____ Complaint/SWO/Violation No. (if applicable): _____

1. Person financially responsible for the land disturbing activity: _____
 Street Address: _____ City: _____ State: _____ Zip: _____
 Phone No. (Day): _____ Ext. _____ Mobile/Night No. _____ Fax No. _____
 Is this person also the owner of the land? ___ Yes ___ No If no, proceed to no. 3

2. Name of Owner: _____
 Street Address: _____ City: _____ State: _____ Zip: _____
 Phone No. (Day): _____ Ext. _____ Mobile/Night No. _____ Fax No. _____

3. Name of Engineer, Surveyor, or Point of Contact: _____
 Street Address: _____ City: _____ State: _____ Zip: _____
 Phone No. (Day): _____ Ext. _____ Mobile/Night No. _____ Fax No. _____

4. Name of Grading Contractor: _____
 Street Address: _____ City: _____ State: _____ Zip: _____
 Phone No. (Day): _____ Ext. _____ Mobile/Night No. _____ Fax No. _____

5. **Property Size-Total** (acres): _____ **Disturbed Area**(to the nearest 10th): _____ Start Date: _____ Completion Date: _____

6. Nearest receiving water body/distance to: _____

7. Are there any freshwater wetlands on the property? ___ Yes ___ No If yes, have the wetlands been delineated by an Engineer? ___ Yes ___ No
 If yes, attach report or plan (Note: A freshwater wetland is land covered by water some or all of the time. If answered no, and wetlands are found on this site during inspection, this permit will be revoked and turned over to SCDHEC.)

8. Has Greenville County issued a Notice of Violation to comply for this site or LCP? ___ Yes ___ No If yes, please attach Violation with application.

9. Does this require a Special Pollutant Abatement Permit (SPA) Permit? ___ Yes ___ No If yes, please attach SPA Permit with application submittal.

10. Is site a part of a Zero Lot Land Disturbance Permit? ___ Yes ___ No If yes, list permit #: _____

11. Narrative description of the nature of construction activity: _____

12. Description of Best Management Practices (I.E: erosion control measures) to be used (Also Show On Plans): _____

13. I hereby certify that all land Disturbing Construction and Associated Activity pertaining to the site shall be accomplished pursuant to and in keeping with the terms and conditions of the approved plans. I also certify that a responsible person will be assigned to the project for day-to-day control. Permit pickup is required within 20 business days of notification to avoid application re-submittal. **This does not apply to projects associated with a Notice of Violation. Such projects must be picked at the time specified at the time of notification.**

I hereby grant authorization to DHEC and/or Greenville County (The local Implementing Agency) the right of access to the site at all times for the purpose of on-site inspections during the course of construction and to perform maintenance inspections following the completion of the land Disturbing Activity.

PRINTED NAME of OWNER

OWNER SIGNATURE (sign in BLUE INK)

DATE

REPORT OF PLAN REVIEW
(for internal use only)

PROJECT/SITE NAME: _____ PERMIT NO: _____

SEDIMENT CONTROL PLANS SUBMITTED FOR SAID PROJECT MEET REQUIREMENTS OF GREENVILLE COUNTY STORMWATER MANAGEMENT ORDINANCE NO. 4698 AND S.C. REGULATION NO. 72-300 .

Plan Reviewer Comments: _____

Notes to Inspector: _____

PLAN REVIEWER SIGNATURE: _____ DATE: _____

Date contacted for Permit Pickup: _____ Name of Contact: _____

Contacted via: _____ Fax _____ Telephone _____ Email _____ Other _____

Permit Application, Plan(s), and Grading Permit must be picked up by: _____

Date of Final Administration Processing: _____ By: _____

Permit Application, Plans, and Grading Permit picked up by:

Printed name of Project Owner

Signature of Project Owner

Permit/Plan Pickup Date

Instructions for Completing the Simplified Land Disturbance Application Form

Who must file an application form for disturbing less than 1 acre and generating less than 1 CFS increase?

Any public (federal, state, local) private, industrial, commercial and/or residential subdivision project that will be engaging in any land disturbing activity that disturbs more than 5000 square feet but less than one acre and generates less than one CFS (cubic feet per second) increase, must file an application form in order to obtain a grading permit. If the plan disturbs 1 acre or greater or increases the CFS more than 1, it will require the services of a professional, the plans must be submitted using a non-simplified form. (If this parcel is part of a larger common plan or a redeveloped commercial site, but this small part requires engineering design such as for water quality, submit on a non-simplified form but will be charged a simplified fee.) This form is for simple erosion control measures only.

****As a rule of thumb, 1/4 ac. of developed surface (paving, roof tops, gravel, or compacted surfaces for parking, storage etc.) will increase the CFS by 1.**

Where to file:

Greenville County Land Development Division
301 University Ridge, Suite 3900
Greenville, SC 29601
Office: (864) 467-4613 Fax: (864) 467-7518

*** For Plan Review inquiries, please contact the Permit Coordinator @ 864-467-4613**

Simplified Application Submittal must include:

- A Simplified Application completed in its entirety
- 3 Site Project Plans - Folded and Stapled in Sets.
- Any other supporting documentation that may be helpful for project review.
- \$500.00 Review and the Remediation Fee.

**** THIS OFFICE MUST RECEIVE THE ORIGINAL APPLICATION FORM WITH ORIGINAL SIGNATURES ONLY.**

Completing the Application:

PROPERTY INFORMATION

1. List the name of the project or facility where the land disturbing activity will be taking place.
List the tax map number of the tract of land.
List the county and name of the city/town if applicable.
List the location of the land disturbing activity.
List the jurisdiction and/or the city limits in which property is located. (i.e: Greenville County is listed as unincorporated.

PROJECT INFORMATION

2. List the name of the person financially responsible for land disturbance along with email address.
List the complete address, phone and fax numbers.
3. If the owner is different then the person financially responsible for land disturbance, please list the name in no. 3 of the application.
4. List the name of the engineer (if using one) or the contact person. List the complete address, phone and fax numbers.
5. List the grading contractor name, complete address, phone and fax numbers.

SITE INFORMATION

6. List the total property size/area of in acres – the disturbed area needs to be listed to the nearest tenth as part of this project. List the anticipated start and completion dates for the project.
7. List the nearest receiving waterbody to this property. (i.e: streams, creeks, lakes, etc.)
8. Indicate “yes” or “no” as to whether there are any fresh wetlands on the property. Please Note: If this parcel contains a freshwater wetland this permit is not applicable. A freshwater wetland is a land area covered by water some or all of the time. When they are not underwater wetland soils remain water-logged all of the time. Many wetlands occur in areas where surface water collects or where underground water discharges to the surface, making the area wet for extended periods of time. If you believe this describes an area of the parcel, you need to get the advice of an engineer on how to protect this area during construction. Wetlands are regulated by the Corp of Engineers and carry fines outlined in federal law if wetlands are disturbed. If wetlands are found on this site during our inspections, this permit will be revoked and **turned over to SC DHEC.**
9. Indicated “yes or “no” whether Greenville County has issued a “**notice of violation**” to comply for this property.
10. Indicated “yes or “no” whether this site will require a “Special Pollutant Abatement Permit (SPA).
11. Provide a narrative description of the nature of construction activity that will take place on this site. (Be specific and detailed).
12. Describe in detail the “Best Management Practices” (BMP’s) that will be used during construction activities – these must be also shown on the project plans. (BMP’s are: erosion control measures such as haybales, silt fence, mulch, etc.)

CERTIFICATIONS

13. Read the Land Disturbance Construction certification. Read the authorization of DHEC/Greenville County certification. Have appropriate person(s) sign and date the certification.

**GREENVILLE COUNTY, SC STORMWATER MANAGEMENT/SEDIMENT
CONTROL SIMPLIFIED CHECKLIST FOR DISTURBING LESS THAN 1 ACRE
& GENERATING LESS THAN 1 CFS INCREASE**

The applicant must include in the submittal package the following information (on the plan or in the narrative):

- Simplified Application form (less than 1 acre) with all sections completely filled out and signed by appropriate person(s).
ORIGINAL SIGNATURES ONLY - DO NOT SIGN IN BLACK INK!
- Three (3) site plans stapled and folded in sets showing location of property. (Plan size not to exceed 24" x 36")
Any other supporting documentation that may be helpful for project review.
- **\$500.00** review fee and the remediation fee (\$150.00 x disturbed acre amount you must round to the nearest 10th).
- A narrative description of the stormwater management and sediment control to be used during land Disturbing activities.
- A general description of topographic (include GIS map of parcel) and soil conditions of the developing site.
- A general description of adjacent property and a description of existing structures, buildings, and other fixed improvements located on surrounding properties.
- A sketched plan (engineer's, Tier B surveyor's or landscape architect's seal not required) to accompany the narrative which shall contain:
 - A site location drawing of the proposed project, indicating the location of the proposed project in relation to the nearest receiving water bodies, roadways, and jurisdictional boundaries (*County GIS).
 - The boundary lines of the site on which the work is to be performed (*County GIS).
 - All areas within the site which will be included in the land disturbing activities shall be identified and the total disturbed area and volume calculated.
 - A topographic map of the site on which the work is to be performed (*County GIS).
 - An anticipated starting and completion date of the various stages of land disturbing activities and the expected date the final stabilization (permanent vegetation) will be completed.
 - The location and details of temporary and permanent vegetative, LID's used, Stormwater Management features and sediment control measures.
- All stormwater management and sediment control plans shall contain certification by the person responsible for the land disturbing activity that the land disturbing activity will be accomplished pursuant to the plan.
- All stormwater management and sediment control plans shall contain certification by the person responsible for the land disturbing activity of the right of Greenville County to conduct on-site inspections.
- Operations and maintenance plan (if applicable).
- Plans shall contain a note that all work on State or County right-of-way requires an encroachment permit from the appropriate agency. This office may require a copy of the permit application to verify that the proper authorities have been notified.
- Easements are shown for all locations where stormwater passes through the site in concentrated form. A note recommending an easement from the adjacent property owner is shown where detained water leaves the site in concentrated form. (Exception: Discharge to a government maintained road by permit from the appropriate agency.)

(* The Greenville County GIS map may be attached to supply the needed information)

Note: for plan review inquires, please contact the Permit Coordinator @ 864-467-4613