

# APPLICATION to the GREENVILLE COUNTY BOARD OF ZONING APPEALS

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## GREENVILLE COUNTY

Greenville County Square  
301 University Ridge, Suite 4100  
Greenville, SC 29601-3686  
Phone: (864) 467-7425 Fax: (864) 467-7164  
Zoning@greenvillecounty.org



Date of Hearing	Docket #	Application Due
Date	\$100.00 Filing Fee/Receipt	Council District
Property Location	Tax Map Number	Zoning

Are there recorded private covenants and/or restrictions that are contrary to, conflict with, or prohibit the proposed request?

Yes *If Yes, a copy of the private covenants and restrictions must be submitted with this application.*

No

## Property Owner

Applicant's Name (Last, First, Middle)	Phone
Address (Street, City, State, Zipcode)	
Company	Email

## Authorized Representative

Applicant's Name (Last, First, Middle)	Phone
Address (Street, City, State, Zipcode)	
Company	Email

## Application Information

Application for:

- Appeal from Zoning Administrator's Decision
- Variance *(If checked, page 2 must be completed)*
- Use by Special Exception

Reason for Application *(If variance, list specific measurement in feet and inches):*

**Two physical (2) copies and one (1) electronic copy** of a site plan or survey with the following information at scales of not less than 1":100' are to be provided:

- Dimension/location of the lot on which the existing/proposed building or use is to be erected or conducted, including dimension/location of variance.
- Location of the lot with respect to adjacent rights-of-way and location/dimensions of off-street parking and means of ingress/egress.
- Surrounding Properties identified
- If Use by Special Exception, drawings must show all criteria read in Article 11 of the Zoning Ordinance.
- Light Plan/Photometric Plan for all Use by Special Exception (staff reserves the right to require for variances)

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Has any application involving this property been previously submitted to the Board of Zoning Appeals?

- Yes *If Yes, please provide the docket number:* \_\_\_\_\_
- No

**Notice of Public Hearing**

Note: It is required that the application be submitted in person by the owner or representative. **NOTICE OF PUBLIC HEARING SIGN(S) MUST BE POSTED AT LEAST FIFTEEN (15) DAYS PRIOR TO THE HEARING DATE.** Any information submitted with the application and becomes part of the file and cannot be returned.

**Variance Justification**

A variance from the terms of the zoning ordinance may be granted by the Board of Zoning Appeals based upon the conditions outlined in Section 3:4.1 of the Zoning Ordinance. In the spaces provided briefly outline how these conditions apply to your application.

A. There are extraordinary and exceptional conditions pertaining to the particular piece of property:

B. These conditions do not generally apply to other property in the vicinity:

C. Because of these conditions, the application of the ordinance to the particular piece of property would effectively prohibit or unreasonably restrict the utilization of the property:

D. The authorization of a variance will not be of substantial detriment to adjacent property or to the public good, and the character of the district will not be harmed by the granting of the variance:

**THE BOARD MAY NOT GRANT A VARIANCE, THE EFFECT OF WHICH WOULD BE TO ALLOW THE ESTABLISHMENT OF A USE NOT OTHERWISE PERMITTED IN A ZONING DISTRICT, TO EXTEND PHYSICALLY A NON-CONFORMING USE OF LAND, OR TO CHANGE THE ZONING DISTRICT BOUNDARIES SHOWN ON THE OFFICIAL MAP.**

The applicant hereby certifies and agrees as follows: that he/she is authorized to make this application, and is the owner or owner's agent of the property; that he/she has read the above information and it is true and correct; that he/she grants the right of entry to the property to the employees of the County of Greenville for the purpose of inspections and posting of notices.

Signature	Date
Print Name	Permit Version 8.15.2018-JH02

For more information on the status of your review, call (864) 467-7425; visit County Square, Suite 4100; or visit online at the following address:  
<http://www.greenvillecounty.org/Zoning/BoardOfZoningAppeals.aspx>