

INSTRUCTIONS FOR C-FUND ASSISTANCE APPLICATION

The Greenville County Legislative Delegation Transportation Committee (GLDTC) approves the allocation of C-Funds in accordance with the procedures described herein, the GLDTC's Policies and Procedures and the GLDTC Plan. Please read these instructions carefully, complete the application, and return the application to the address on this form. If further assistance is required, please contact the CTC offices at the address and telephone number listed on this form.

Applicants include citizens, local governments, special purpose district, community associations, businesses, non-profit organizations, or other entities. However, no project should be submitted, nor will it be considered, if it only benefits private property. All projects submitted for GLDTC consideration must be for public purpose.

Applications for funding must be submitted on the standard C-Fund Assistance Application. Additional information, such as a detailed narrative of the project, a diagram of the location, photograph, video tapes, petitions, engineering studies, statistical data, and letters of endorsement, are welcomed and encouraged.

After an application is received, it will be given to the Technical Advisory Committee. The Technical Advisory Committee is composed of engineers and planners from the South Carolina Department of Transportation and County and Municipal governments. The Technical Advisory Committee will meet periodically to evaluate projects in accordance with a point rating system adopted by the GLDTC. Not less than once a calendar quarter. The Technical Advisory Committee will report its evaluation results to the GLDTC.

The GLDTC considers project approvals once a calendar quarter. It accepts the rating evaluation prepared by the Technical Advisory Committee as a guide. However, the final decision on all projects rests with the GLDTC, which may accept, modify, or reject the Technical Advisory Committee's assessments.

While the GLDTC can allocate C-Funds to projects, it does not construct them. The GLDTC neither owns nor maintains roads, sidewalks, drainage systems, or other qualifying projects. Responsibility for improvements approved by the GLDTC rests with the State of South Carolina for state roads and with County and municipal governments for local roads. The government entity that owns the road must also agree to the recommended improvement.

Once a project is approved, standard-bidding procedures must be followed. Construction is not likely to begin for a while; the GLDTC will monitor projects until their completion. When necessary, the GLDTC will act to expedite, or in appropriate circumstances, withdraw funding for matters that appear to have undue delays. In the event a project is not approved, it is still eligible for future consideration. The same application may be used at the time and applicants may also provide additional supporting information.



GREENVILLE LEGISLATIVE DELEGATION
TRANSPORTATION COMMITTEE

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Telephone: 864-467-7112
Facsimile: 864-467-7151

C-FUND ASSISTANCE APPLICATION

Project Location _____ House District _____

Road ownership: State County Local (City)

Applicant's Name _____

Applicant's Address _____

Applicant's Phone # _____ Email Address _____

Total Project Cost \$ _____ Total C-Fund Requested \$ _____

Applicable Government Entity _____
(if unknown, GLDTC will assign)

Brief description of existing problem or need:

Brief description of how the proposed improvement will remedy the existing problem or need:

Are you aware of any other funding sources (i.e., State or local governments, special purpose district, businesses, property owners, etc.)? If so, please identify them.

Who will be responsible for cost overruns? _____

Who will be the Project Manager? _____

Is supplemental data provided with this application? Yes No
(Cost estimate, pictures, etc.)

If yes, please specify _____

**Note: Please submit the original and twelve (12) additional copies of the application.
Location maps should also accompany the application.**

Date

Applicant's Signature