



July 27, 2016

ANNOUNCEMENT: GREENVILLE COUNTY ELECTRONIC PERMITTING SYSTEM

Greenville County is pleased to announce that on August 1, 2016, a new Electronic Plan Service and Web Portal designed to assist Design Professionals, Developers, and Contractors with development projects will be available for use. This marks the first phase in a three part roll-out for the new online development/permitting system, Cityworks.

Azteca '**Cityworks**' PLL (Permits/Licenses/Land), a GIS-centric software, was selected by the County to help manage and track permits from application to project approval, including plan review, fee collection, regulatory meetings, and inspections.

Electronic plan submittals tracked through Cityworks will benefit the County's business development services by offering several cost and time saving efficiencies including:

- Improved communication with Developers, Contractors, Design Professionals, and Project Stakeholders
- Reduced administrative processing
- Reduced printing and travel time
- Streamlined plan review and permit approval
- Reduced redundant data entry
- Network and wireless data distribution to multiple agencies and county departments

In order to use Cityworks, you must become a registered user. As a registered user, you will have access to begin the application process for a project (otherwise known as 'case'), as well as the capability to search for case details and to schedule inspections.

TUTORIAL INFORMATION

Greenville County will be offering a tutorial for the Design Community on how to use the Cityworks public portal to register as a user, create a project (otherwise known as 'case'), and how to begin the online application process on Monday, August 1, 2016 at 2:00pm.

The tutorial will be held at Greenville County Square 301 University Ridge, Greenville, SC in Suite 400. We encourage all firms to send a representative to attend. Pre-registration is not required. For questions, please contact Sarah Tillinghast at stillinghast@greenvillecounty.org.