



SUMMARY PLAT APPLICATION

Applicant Name: _____

Address: _____

City/ST/Zip: _____

Phone Number: _____

Email: _____

Development Name: _____

Tax Map Number: _____

Total Acres: _____ Zoning: _____

Number of Proposed Lots: _____

In Municipality? _____
(Name of Municipality)

- Summary Plat Application
- Summary Plat
- Existing private covenants, easements and/or restrictions that apply to this property, if any
- Fee: \$200 plus \$10 per lot
- Water Availability Letter from Water Provider _____
- Sewer Availability Letter from Sewer Provider _____
- Driveway Encroachment
 - o SCDOT Maintenance Office (if State Road)
- Existing Stormwater Maintenance Agreement # _____ *(if applicable)*

Note to Applicant: Once all above has been received the Summary Plat will be distributed electronically to the Subdivision Advisory Committee for review and approval.

Upon notification of approval, please provide the following:

- Signed and sealed paper copy of plat delivered to Subdivision Administration for signature.
- .dwg file

Once new addresses and tax map numbers have been issued, the applicant will be notified that they may pick up the plat or it will be mailed via USPS to the address provided. If recorded plat is not picked up within 5 days of notification, it will be mailed.