



WHAT DO YOU NEED TO KNOW BEFORE YOU APPLY?

WHO

- ✔ Businesses and 501c3 Health and Human services or Arts related organizations with physical “brick and mortar” location in Greenville County - this includes home based businesses
- ✔ 50 employees or less – must provide documentation to verify (ie W3, 941, or payroll reports)
- ✔ Business in operation since September 1, 2019

WHAT

- ✔ Grant funds are available to reimbursement of COVID related expenses incurred after March 27, 2020
- ✔ Businesses are eligible for funding based on number of employees (see below):
 - 1-5 employees up to \$5,000
 - 6-50 employees up to \$10,000

WHEN

- ✔ Applications are open and funds are available until further notice – no set deadline at this time

WHERE

- ✔ Link is provided Greenville County’s website – [CARES page](#)

HOW

- ✔ Must submit application online (all required documents must be uploaded in application)
- ✔ Applicant will receive communication during review process to ensure all required information is provided
- ✔ Approval or Denial email sent
- ✔ Funds will be disbursed to the business address provided in application – allow for 10 business days from receipt of approval email

REQUIRED DOCUMENTATION (documents will vary for Non-Profit organizations)

- ✔ Driver’s License or State Issued ID
- ✔ W3 or copy of 941
- ✔ W9
- ✔ Business Personal Property Tax (or copy of State filed PT100)
- ✔ Business License
- ✔ IRS Business Schedules (1040, K1, Schedule C, etc)
- ✔ Proof of payment for eligible expenses – paid receipts for COVID related expenses incurred after March 27, 2020