

Temporary Tent Permit Requirements

(Business, Demonstrations, Revivals, Sales, etc.)

Greenville County

Greenville County Square

301 University Ridge, Suite 4100

Greenville, SC 29601 - 3660

864 - 467 - 7060

All tents requiring a permit shall comply with the following 2018 ICC Code Sections:
IBC 3103, IFC 3103, 3104, NFPA 701

TENT: A structure, enclosure or shelter, with or without sidewalls or drops, constructed of fabric or pliable material supported by any manner except by air or the contents that it protects.

PERMITS are required for **Tents** with sidewalls and or drops that are greater than 400 sq. ft. or Tents open on all sides that exceed 700 sq. ft.

1. Complete both [Commercial Building](#) and [Zoning](#) Applications.
2. Tax Map No. can be obtained from the owner of the property, the landlord, or through Real Property Services 864-467-7300 or internet; <https://www.greenvillecounty.org/appsAS400/RealProperty/>.

Tax Map No. _____

3. Address/location _____

4. Proposed length of time unit will be on the site or open for business: _____.

5. Provide a contract with a portable sanitation company for the length of time the unit will be on the site or open for business, or a letter of agreement from an adjacent building to use their restrooms.

6. Tent/Canopy Setback to property lines and Right of Ways (R/W).

Greenville County maintained roads can be obtained by contacting the Road and Bridge Department 864-467-7016.

State maintained road** contact SCDOT Encroachment Office located at 13 Saluda Dam Road, Greenville, South Carolina, 29611. This dimension is required application for processing.

** It is the responsibility of the applicant to verify all SCDOT right-of-way information.

Width of R/W Greenville County maintained, _____. (to be completed by applicant)

Width of R/W SCDOT maintained _____. (to be completed and initialed by SCDOT). _____

7. Provide a copy of the **Flame Spread** Certificate for the **Tent** complying with NFPA 701. (You can get a copy of the Flame Spread Certificate from the place of sales/ rental. The certificate bear the serial numbers for all panels of fabric and shall meet the requirements of IBC, IFC, and NFPA)

Required Permits:

[Building](#): (this is a basic \$50 permit)

[Electrical](#): (If applicable - Based on the panel Amps & number of Breakers)

The Unit will be inspected to verify setbacks, tie-downs, electrical compliance, and any other applicable code issue.

To be completed by Zoning Department:

Zoning Classification: _____ TM# _____

Setbacks: Front: _____ Rear: _____

Left Side: _____ Right Side: _____