

Temporary Kiosk Permits Requirements

(Sales, News, Snow Cone, Fireworks, Etc.)

Greenville County Codes Enforcement

Greenville County Square

301 University Ridge, Suite 4100

Greenville, SC 29601 - 3660

864- 467 - 7060

Kiosk. Any structure, enclosure or shelter, which is constructed for use and is not considered as a Tent or other defined structure in the IBC. Kiosks in a Covered Mall must meet the requirements of IBC 402.

1. Complete both [Commercial Building](#), [Zoning](#) and [Electrical](#) Applications.
2. Tax Map No. can be obtained from the owner of the property, the landlord, or through Real Property Services 864-467-7300 or internet; <http://www.greenvillecounty.org/appsAS400/RealProperty/>
3. Address/location _____
4. Proposed length of time unit will be on the site or open for business _____.
5. Provide a contract with a portable sanitation company for the length of time the unit will be on the site or open for business, or a letter of agreement from an adjacent building to use their restrooms.
6. Provide Site Plans showing location of Kiosk on property. Must include dimensions from property lines.
7. Kiosk Setback to property lines and Right of Ways (R/W).

Greenville County maintained roads can be obtained by contacting the Road and Bridge Department 864-467-7016.

State maintained road** contact SCDOT Encroachment Office located at 13 Saluda Dam Road, Greenville, South Carolina, 29611. This dimension is required application for processing.

** It is the responsibility of the applicant to verify all SCDOT right-of-way information.

Width of R/W Greenville County maintained, _____. (to be completed by applicant)

Width of R/W SCDOT maintained _____. (to be completed and initialed by SCDOT). _____

8. If the Kiosk is to be used for **Fire Works** Tenant must contact the SC Fire Marshal office 800-896-1070 <http://scfiremarshal.llronline.com/INSPECT/index.asp?file=main.htm>.

Two permits will be required:

[Building](#) (this is a basic \$50 permit)

[Electrical](#) (If applicable - this will based on the panel amps and number of breakers, or generator)

Note: If a generator is used a separation of 30' is required from a kiosk that is used for sales of fireworks.

The Unit will be inspected to verify setbacks, tie-downs, electrical compliance, and any other applicable code issue.

To be completed by Zoning Department:

Zoning Classification: _____ TM# _____
Setbacks: Front: _____ Rear: _____
Left Side: _____ Right Side: _____

A MANUFACTURED HOME SHALL NOT BE USED FOR ANY USE OTHER THAN A SINGLE FAMILY DWELLING.